



AUSTRALIAN RAILWAY HISTORICAL SOCIETY VICTORIAN DIVISION INC. A0033223H

NEWSRAIL ARTICLES POLICY AND AUTHOR GUIDELINES

Policy

Newsrail invites authors to submit articles written on Victorian rail-oriented topics that are either contemporary or historic in nature. This includes both railways and tramways.

All submitted articles will be assessed for publication suitability by the editorial team who will then make a recommendation to the editor. The final decision will remain the responsibility of the editor.

To be published, an article must meet the following four primary criteria:

- contains clear, identifiable and significant railway or tramway content of direct relevance to Victoria;
- must not have already been published in another railway or tramway journal;
- must not contain substantial reproductions of information from issues of *Divisional Diary*, *Newsrail*, *Bulletin*, *Australian Railway History* or any other published material (secondary sources) unless the reproduction forms the underlying basis of the entire article with significant additional interpretation by the author;
- any text copied directly from another publication must be presented as a quotation so that it is clear that it is not the author's work and it must be fully attributed to the original author and/or publication.

Guidelines

Where possible, authors should endeavour to make use of previously unpublished information or deliberations on their subject from primary sources. The editorial team reserves the right to reject a submitted article if:

- the article contains identifiable factual errors which cannot be easily resolved by the editorial team;
- on request, the author is unable to substantiate any item of information in the article from a primary source and will not agree to remove the item from the article;
- an article on a historic subject contains information taken from only secondary sources without significant additional interpretation by the author;
- the composition of the article is assessed as being below the standard acceptable for *Newsrail*.

Articles are published in *Newsrail* on the basis that they do not necessarily represent the views of the Editor, *Newsrail* editorial team members, or the ARHS Victorian Division, its officers or members.

The *Newsrail* editorial team welcomes the submission of articles presenting reasoned analysis of railway or tramway matters but *Newsrail* is not a forum for overt party political material.

Submitted articles may be subject to editing to ensure the article is of an appropriate standard for publication regarding, but not limited to, style, grammar, spelling, punctuation, readability and technical terminology. To this extent, the *Newsrail* editorial team has a Style Guide which authors are encouraged to consult prior to submitting their article.

Authors are also advised that *Newsrail* follows the *Style manual for authors, editors and printers*, John Wiley & Sons, Milton, 2002, 6th Edition, as well as the latest edition of the *Macquarie Dictionary*.

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